

BROKEN ARROW PUBLIC SCHOOLS

Educating Today



Leading Tomorrow

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 5/6/22

Contract/Agreement Vendor:

Formstack LLC

Name of Vendor & Contact Person

Vendor Email Address

Dates of Service: 7/11/22 - 7/10/23

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Students

Reason/Audience to benefit

6/6/2022

BOE Date

\$ 2,988.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Brandon Chitty

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

[Handwritten signature]

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin:

YES [Handwritten initials]

Leadership Team Member:

[Handwritten signature]

Funding Source:

60/901

Fund/Project

Chromedesk Funds

OAS Coding

Consent

Action

Formstack is a data management solution that helps users collect information through various types of online forms, including surveys, job applications, event registrations, and payment forms. Formstack tracks the purchase of Chromebook Insurance for students through Paypal.

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

Formstack, LLC
11671 Lantern Road, Suite 300
Fishers, IN 46037

Prepared for:
Broken Arrow Public Schools
Account #: A00019207
701 S. Main Street
Broken Arrow, OK 74012



PLAN DESCRIPTION	QUANTITY	SUBTOTAL
Service Period: 07/11/2022 to 07/10/2023		
Formstack Forms – Platinum – Annual Charge	1	\$2,988.00
TOTAL		\$2,988.00

NOTE: This estimate is not a contract or a bill; it is an estimate on service pricing as of the issued date. If prices or discounts change or additional services are required, we will inform you prior to issuing an invoice.